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Reminder/Most Urgent
BHARAT SANCHAR NIGAM LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)
SR-Section, BSNL Corporate Office
8th Floor, Bharat Sanchar Bhawan,
Harish Chander Mathur Lane,
Janpath, New Delhi-110 001
Tele : 011-23734343
Fax: 011 - 23734338

No. BSNL/20-5/SR/2017

Date: 31.01.2018

To

All Chief General Managers
Bharat Sanchar Nigam Limited

GM(Admn.), BSNL C.O.

Subject : Holding of Circle and Local Council meeting as per prescribed schedule.

Ref : This office letters of even no. dated 27.03.2017, 05.07.2017 and 20.12.2017 along with FAQ.

In view of importance of Circle and Local Council meetings, SR Branch BSNL CO had requested to submit the quarterly report by 15th of July, October, January and April. FAQ on the matter was also uploaded on BSNL Intranet in Jan., 2017 and updated in Jan., 2018. Subsequently, vide above referred letters dated 27.03.2017, 05.07.2017 and 20.12.2017, it was requested to submit the reports on Circle/Local Council meetings during each quarters of FY 2017-18.

2. The frequency of holding meetings of Circle Council should be in three months and Local Councils in two months as per 'BSNL Recognition of Non-Executives' Union and Representation Rule. In this regard Q 9 & Q. 14 of FAQ on Constitutions of Councils available on www.intranet.bsnl.co.in at SR Home under "National Council" category may be referred.

3. The importance of this process is that it has been incorporated as KPIs(Key Performance Indicators) in GPMS Score Card of HR Group of BSNL CO and non-holding of the same will result in low performance in GPMS Score Card.

4. It is, therefore, requested to hold the Circle/Local Council meetings and all other formal meetings with recognised unions on regular basis as prescribed in the Rules and adhere to the time limit for submission of quarterly report to this office. Persistent Non-compliance of the requirement under the said Rules shall be viewed seriously and should reflect in the APARs of the concerned officials/officers.

5. The quarterly report for 1st, 2nd and 3rd quarter of FY-2017-18 may be sent immediately by FAX No.011-23734338 and on Email:agmsr2016@gmail.com.

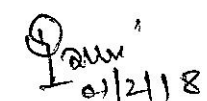

(A.M. Gupta)
General Manager(SR)

Endst. No.:-Admn./O & M/Pb Circle/Circle Council/34

Dated: 31.01.2018

Copy to:-

1. All the Heads of SSAs/Units of BSNL Punjab Telecom Circle for information and necessary action please. It is requested to send the quarterly report regularly.


सहायक निदेशक (सामान्य)
Assistant Director (General)